

## **Personal Continuing Education (PCE) for the Graduate Veterinarian**

### 1. Intensive Training Continuing Education

**Purpose:** Train participant in surgical or medical technique or increase a participant's expertise in certain academic areas. This type of training would be equal to a personal continuing education (CE) course/lab for participant. CE is issued an hour per hour of contact with faculty mentor.

**Cost:** Faculty fees will be \$150 per hour plus any supplies, animal, equipment costs.

### 2. Observation CE

**Purpose:** The veterinarian can participate as part of the student group rotation. They can attend rounds, observe case workups or surgery procedures.

**Cost:** \$25 per hour or \$200 per day. CE issued is 3-4 hours per day (may vary at the discretion of the mentor). If the observation CE is for more than one week in length, cost may be reduced according to the requirements of the CE learning experience and upon approval of the mentor. Participant will pay any supplies, animals, library/computer charges or equipment cost that might be incurred through this CE program.

### 3. Extensive CE (defined as a CE program, i.e. a month or more in length).

**Purpose:** This is a program for practitioners or a foreign graduate that wants to expand the length of their veterinary continuing education experience. An applicant must have the necessary verbal English language skills to satisfy the faculty mentor.

**Cost:** \$600 per month minimum. Mentor and participant will personalize the educational experience. Participant will pay all costs of supplies, animals, library/computer charges or equipment cost that might be incurred through his CE program. CE hours issued will be determined by the mentor and CE office on a case by case basis.

The Office of Veterinary Continuing Education will be responsible for the following: facilitate match of the participant with a faculty mentor; scheduling and parking arrangements, issue CE certificate as appropriate and provide assistance to both participant and faculty mentor with our goal that the PCE be a positive educational experience and all paperwork (application forms, copy of visa, petition for exchange visitor document, deposits, etc.).

The participant (practicing veterinarian) will provide all financial resources for fees, health services, transportation, housing, meals and insurance including verification of professional liability. The VCE office will assist in locating housing but the participant must make final arrangements.

**To Be Completed by Applicant for Personal Continuing Education (PCE)**

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Type of (PCE) \_\_\_\_\_ (see attachment)

Applicants Goals for PCE \_\_\_\_\_

Attach any additional information that you feel would be helpful to meet the goals of your continuing education request

**DATES REQUESTED**

First Choice \_\_\_\_\_

Other Possibilities \_\_\_\_\_

**STATEMENT**

I agree to fulfill my responsibilities and diligently work to satisfactorily complete the PCE and accept and abide by the PCE guidelines and assignments expected by the Department of Veterinary Medical Science at Oklahoma State University, College of Veterinary Medicine.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Applicant

**ACCEPTANCE BY OKLAHOMA STATE UNIVERSITY**

The College of Veterinary Medicine at Oklahoma State University welcomes and accepts Dr. \_\_\_\_\_ to PCE for a period from \_\_\_\_\_ to \_\_\_\_\_ at a rate of \$\_\_\_\_\_ per day/month. A certificate will be given following satisfactory progress and accomplishment of assignments during the PCE.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Faculty Mentor

Signature \_\_\_\_\_ Date \_\_\_\_\_

Director, Continuing Education

Return completed application to: Personal Continuing Education  
Department of College Outreach  
Attention: Dr.Carolynn MacAllister  
Oklahoma State University  
Stillwater, OK 74078